

25 February 2025

Notice of School Council Election and Call for Nominations

Dear Parents and Carers,

Each year school council elections take place in Term 1 and the process must be completed by 31 March 2025.

School Council is a group of parents, community members and staff who are responsible in determining the general educational policy of the school within the guidelines issued by the Minister.

The key functions of school council with regard to the school are:

- to establish the broad direction and vision of the school within the school's community
- to arrange for the supply of:
 - goods
 - services
 - facilities
 - materials
 - equipment
- other things or matters required for the conduct of the school, including the provision of preschool programs
- to raise funds for school related purposes
- to regulate and facilitate the after-hours use of the school premises and grounds
- to exercise a general oversight of the school buildings and grounds and ensure they are kept in good order and condition
- to provide for the cleaning and sanitary services that are necessary for the school

More on <https://www2.education.vic.gov.au/pal/school-council-powers-and-functions/policy>

School Council meet twice a term. We are *proposing* that the school council for 2025 – 2027 meet on a Wednesday afternoon 2.00pm to 3.00pm. This will be discussed at the first meeting of the incoming members.

We are currently out of sync with the Department of Education's model for school councils. To enable us to recalibrate our structure this year we will be declaring the following positions vacant.

Parent Category	4 x Two Year Terms	4 x One Year Term
DET Staff Category	2 x Two Year Terms	1 x One Year Term

Nomination forms are available from the school office or accessed via the link in the COMPASS notification or accessed from our website and emailed to maramba.ps@education.vic.gov.au

Parents and Carers can arrange for someone to nominate you as a candidate or, you can nominate yourself in the parent member category. I invite parents interested in becoming a member of the School Council to consider nominating. Should you need further information please contact me.

Moniba Ehsan

Principal