Dear Parents

Parent/Teacher/Student interviews will be held on Wednesday 3rd and Thursday 4th September 2014 for Grades Prep – 6, excluding Mrs Lodewyke’s grade who had the opportunity for interviews in Term 2 and Mrs Peril’s grade whose interviews will be held next term. **Again we are using the online process.**

These interviews provide an opportunity for you to meet your child’s class teacher and provide the teacher with any information that you think is relevant to assist their learning.

You can now book interviews for the times that suit YOUR FAMILY. Go to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) and follow these simple instructions.

**BOOKINGS CLOSE: Friday 29th August 2014.**

When you click **finish**, your interview timetable will be emailed to you automatically - **check your junk mail folder** if you do not receive your email immediately. You can return to [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) at any time, and change your interviews - until bookings close.

**BOOKINGS OPEN TODAY, Monday 25th August, SO THAT ALL FAMILIES MAY BOOK AT THE SAME TIME**

For parents that don’t have internet access, please contact the school office and they will be able to book your time for you. Interviews are strictly 10mins.

If there are no suitable times available on the schedule for a specific teacher, parents will need to contact the classroom teacher directly to arrange an alternative interview time outside of the allocated schedule. Parents can change their interview times any time prior to the closing date, by re-visiting the [www.schoolinterviews.com.au](http://www.schoolinterviews.com.au) website, and using the code Parents wishing to change their interview times after the closing date should contact the school directly on: 9796 7150

Thank you,
Denise Hall
Assessment and Reporting co-ordinator